

Sunnyside Elementary  
New Family Checklist 2022–2023

Welcome to Sunnyside Elementary School! We are excited to have your family join our community, and look forward to a terrific 2022–23 school year.

To join our Google Group electronic mailing list for incoming families and stay informed about any welcome events, please email [welcome@sunnysidesf.org](mailto:welcome@sunnysidesf.org) with the following information for each child:

- 1) Your child's name
- 2) The grade your child is entering (e.g., K, 1, 2, 3, 4, 5)
- 3) Guardian name(s)
- 4) Guardian email address(es)

### Enrollment/Registration

Actions to take:

- *Enrollment:* [Confirm enrollment](#) during the registration period once you have received confirmation of placement from SFUSD.
- *Health forms:* Complete and turn in your child's medical and immunization forms before the first day of school. By law, children must be immunized (except for legal exemptions) in order to attend school. Forms can be found on ParentVue. If you have questions about immunizations or health forms, please contact our school nurse at 415-469-4746 or at [sch842@sfusd.edu](mailto:sch842@sfusd.edu)
- *Other forms:* For questions about other forms, please contact our school secretary at 415-469-4746 or at [sch842@sfusd.edu](mailto:sch842@sfusd.edu)

Communications:

- Official SFUSD communications and documents are on ParentVue, which remains the official channel for SFUSD and school site information throughout the year.
- The Sunnyside Elementary PTA uses ParentSquare as a communications platform within the school community (families, teachers and staff). It is internal only and does not replace ParentVue. More details are below.
- Because incoming families are added to ParentSquare after school starts, we use a Google group to communicate over the summer. This is not an official Sunnyside communications channel, but we'll use it to share back-to-school information. See information above for how to join.

School lunch:

- Hold on to your SFUSD placement letter! You'll need your child's student ID/HOA # to create an account. Details below.

### Before Care and After School Programs:

- Before and aftercare information will be on our website as soon as it's available. You can also email Elizabeth Capistrano, Sunnyside's Mission YMCA Site Director, at [ECapistrano@ymcasf.org](mailto:ECapistrano@ymcasf.org)

### After the School Year Begins

Prepare for your child to attend at least the first 3 days of school. You could lose your spot at Sunnyside if your child does not attend all 3 days.

- *School lunch:* School lunch most likely will be provided for free again next year but please still submit the SFUSD Multipurpose Family Income Form so our school can get the appropriate school district funding to support the lunch program. The form can be found in your ParentVue account. Your child's student ID/HOA # will be needed for this. *You can find it in your SFUSD placement letter.* To see the weekly lunch menu online, go to <https://www.schoolcafe.com>.
- *ParentSquare:* Information about activating your account on our school's communication platform, ParentSquare, will be provided after the school year begins. This app and web-based platform enables communication with the Sunnyside school community through direct messaging, community posts, picture sharing and activity sign-ups. Please note that families can only be added after school begins.
- *Tech support:* In collaboration with SFUSD, the San Francisco Education Fund has recruited and trained tech volunteers to provide 1:1 phone and video support to teachers, paraeducators and families on basic questions about Zoom, Seesaw, ParentVUE, Chromebooks, Google Meet, Google Classroom and other important tools in the Google Suite that are used for distance learning. You can even get support with filling out the Multipurpose Family Income Form (MFIF) and the SFUSD Online Enrollment Form. We offer tech appointments in English, Spanish, Cantonese, Mandarin, Vietnamese, Farsi, Gujarati, Hindi and Telugu. The school will follow up with details on how to make an appointment.
- *Join the PTA:* Plan on attending the Back to School Playground Playdate the weekend before school starts, the first PTA general meeting which will happen in the first few weeks of school, and Back-to School Night where you can meet your child's teacher. Once you've started school, you'll have access to a calendar with Sunnyside PTA and other community events listed on ParentSquare.

Additional questions? More information can be found on our website:

[www.sunnysidesf.org](http://www.sunnysidesf.org) or email [Welcome@sunnysidesf.org](mailto:Welcome@sunnysidesf.org).

We look forward to seeing you later in the summer!